

GPHA ELECTRONIC (ONLINE) CARGO CLEARANCE PROCESS

1. Agent requests delivery service by providing Ghana Ports & Harbours Authority (GPHA) Identity (ID) Number and service required Date on Ghana Integrated Cargo Clearance System (GICCS) interface.
2. GPHA system generates a Preliminary Terminal Handling Invoice.
3. Agent is notified of invoice through GICCS and email. Payment is made on e-payment platform and the agent receives notification.
4. Electronic (E) -payment platform receives payment and sends payment notification to GICCS.
5. GPHA schedules container(s) for pick-up or positioning for inspection and notifications are sent.
6. Inspection agents receive notification on positioned containers for examination.
7. Agent goes to the terminal for delivery (i.e. either Golden Jubilee, Transit, Reefer terminals) for delivery.
8. Agent is verified biometrically or by swiping of Identity (ID) card.
9. Inspection agencies perform examination and release cargo for delivery
10. Agent receives supplementary invoice if any on GICCS and through email. Makes payments and receives notifications.
11. E-payment platform receives payments and sends payment notification to GICCS.
12. GPHA generates e-waybill, uploads copy on GICCS, sends copy via email and prints copy for driver. Truck and cargo are gated out.